

Trustees of the Lunenburg Public Library
June 16, 2011

Meeting was called to order at 6:30 p.m.

Attending: Noelle Bodkin, Lisa Krowitz, Dick Mailloux, John Mara, Kathy Murray, Amy Sadkin, Len Smetana

1. There was no public comment.
2. New Business
 - May 19, 2011 minutes approved unanimously.
 - Director's Report (please see report for more detail)
 - CWMARS: No discount this year due to switch to statewide service.
 - Circulation: a bit under from FY10 to FY11.
 - Staff Update: Deborah Shields returned to work, Alex Lent will be leaving 1st/2nd week of August. Amy attended a tour of Cushing Academy "E-library".
 - Facilities: Minor issues at the library with the cleaning company.
 - Technology Update: 2 desktops will be exchanged for 1 laptop. Jen attended website training for the new town website that will go live 7/1/11. Jen is working on the library homepage design. As of this Trustee meeting, all changes to the website must be approved at the town level by Kerry Speidel and/or Laura Williams. Amy suggested that for efficiency it may be more appropriate if department heads approve website changes specific to their respective departments. This suggestion may be implemented after the 1st round of changes.
 - Programs: All summer programs in order. The Friends of the Library are sponsoring the Children and YA summer programs. Nathan Diperrì will be having a book signing.
 - Friends/Endowment: Endowment Committee meeting scheduled for June 25, 2011. Friends raised \$2,500 at the June Bake/Book sale. The end of the year Potluck supper scheduled for Friday July 22, 2011 at 6 pm to be followed by a monthly meeting.
 - FY12 Budget: The office supply line item will be approximately \$500 less since the library & barcodes were purchased in FY11.
 - Salary Admin Plan: Under the new plan the grades/steps and position names were adjusted. In addition, salary increases were given to all Sr and Jr library assistants.
3. Library Trustees Board Reorganization
 - Chairman – Dick Mailloux elected unanimously.
 - Secretary – Regina Raboin elected unanimously.
 - Personnel Committee – Dick Mailloux, Regina Raboin, Len Smetana elected unanimously.
 - Budget Committee – Noelle Bodkin, John Mara, Kathy Murray elected unanimously.
 - Endowment Representatives – Lisa Krowitz, Len Smetana
 - Policy Committee – Noelle Bodkin, Lisa Krowitz

Meeting adjourned at 8:00 p.m.

Next meeting: September 15, 2011 at 6:30 p.m.

Respectfully submitted,

Lisa Krowitz for Jeanne Raboin
Secretary
Trustees of Lunenburg Public Library